

# PROGRAM REMOVED COMPLETELY



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Remember that all programs, when uninstalled, leave partial files on your PC. Here's what to do to remove the program and all of its remnants.

## FIRST:

- ❶ Open the Control Panel.
  - In *Windows 95/98/Me*, select Start > Settings > Control Panel.
  - In *Windows XP*, select Start > Control Panel.
- ❷ Double-click on "Add/Remove Programs."
- ❸ If program is listed, Left-click on it.
- ❹ Left-click on Add/Remove button.
- ❺ Run the uninstall program.

## SECOND:

- ❶ Left-click on any shortcut icons for that program on your Desktop.
- ❷ Press Delete key on your keyboard.
- ❸ Press Enter key on your keyboard to confirm moving it to the recycle bin.

## THIRD:

Restart your PC:

- In *Windows 98/Me*: Start > Shutdown > Restart
- In *Windows XP*: Start > Turn Off Computer > Restart

## FOURTH:

- ❶ Open *Windows Explorer*
  - ★ in *Windows 98* or *Me*, select Start > Programs > Windows Explorer
  - ★ in *Windows XP*, select Start > All Programs > Accessories > Windows Explorer)
- ❷ Find the folder for the program you want to remove. If the program folder is not under C:\, check under "Program Files" folder by left-clicking on that folder, on the left-side of the vertical dividing line in Windows Explorer.

- ③ Left-click on the program folder on the RIGHT-side of the vertical dividing line.
- ④ Press Delete key on your keyboard.
- ⑤ Press Enter key on your keyboard to confirm moving it to the recycle bin.
- ⑥ Exit Windows Explorer.
- ⑦ Restart System.

#### FIFTH:

Check to ensure that the program is NOT shown in your Program Files (Start > Programs). IF it is:

- ① RIGHT-click on that listing.
- ② Left-click on “Delete” in the pop-up menu that appears. All you are doing is removing a listing; the program is already removed from your system.

#### SIXTH:

Open your “WEEKLY Maintenance” Folder. (This is a folder specifically setup for my clients and my friends.

- ① Run “Disk Cleanup.”
- ② Run “Dead Links Finder.”

#### SEVENTH:

Restart your PC:

- In *Windows 98/Me*: Start > Shutdown > Restart
- In *Windows XP*: Start > Turn Off Computer > Restart



If you're going to replace the older program with a newer version, you can do so with no problems.