



## Windows 7 SWITCH BETWEEN OPEN PROGRAMS

© Darry D Eggleston<sup>1</sup>



One of the advantages of Windows, beginning with XP, is that you can have multiple programs open at the same time.

Unfortunately, most people waste a lot of time by finding and clicking on the minimized programs, on the taskbar at the bottom of the screen, to open the programs they can't see.

If you have 2 or more programs open, you can use the Alt+Tab keys to switch between them.

1. Open the first program.
2. Open the second program. (You don't have to minimize the first program.)
3. Hold down the Alt key, touch the Tab key, and release both of them (**Figure 1**).
4. It switches between the two open programs.



**Figure 1**

If you have 3 or more maximized Windows, this procedure will swap between in the order you opened them.



---

<sup>1</sup> Permission for reproduction in whole or in part is granted to groups and organizations for internal, non-profit use provided credit is given to the author along with the copyright notice: Article reprinted with permission. Copyright © 2011 Darry D Eggleston, <http://DarryD.com>.