

# WordPerfect 5.1 – X4

## WORD COUNT

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Click on the blue, underlined text to go to its linked reference.



Sometimes you'll want to know how many words are in a document. WordPerfect will count them for you. You can do the word count at any point in its creation. Here's how.

1. With the document open, from the MenuBar, select Tools ► Word Count (Figure 1).

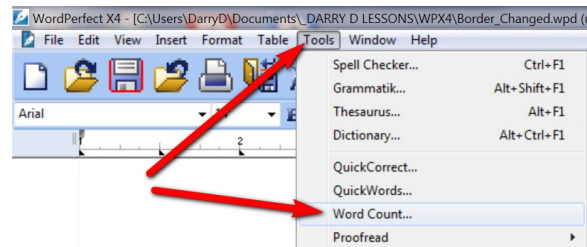


Figure 1

2. The results are displayed immediately (Figure 2).

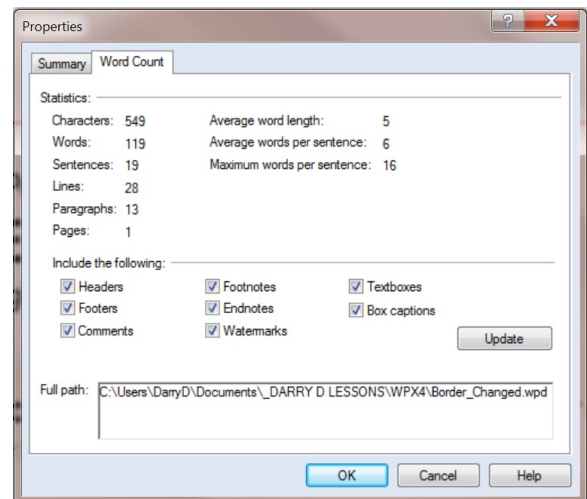


Figure 2

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