

WordPerfect

PHOTO ANCHORED TO PARAGRAPH

Darry D Eggleston

This is used when you've got photos that aren't displaying where you want them to be positioned.

1. Left-click on the photo.
2. Use **Ctrl+X** to Cut the photo.
3. Use **Ctrl+N** to Create a New Document.
4. Use **Ctrl+V** to Paste the photo into the new document.
5. Left-click on the photo.
6. Use **Ctrl+X** to cut the photo. (It goes onto the 'clipboard' until you need it.)
7. Close — without saving — the new document.
8. Place your cursor on the left margin of the paragraph to which you wish to anchor the photo — even if that photo will display on the right-side of the page.
9. Use **Ctrl+V** to paste in the photo.