

WordPerfect

HARD RETURN (HRT) VERSUS HARD PAGE (HPG)

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In WordPerfect, a **HRt** (hard return) is created when one touches the Enter key. It's used at the end of a paragraph, end of the line in a list, and to separate text.

If you touch the Enter key on the 3rd line on page 1, you create a 4th line on that page.

A **HPg** (hard page) is created when one holds the Ctrl key down and touches the Enter key. It is used when one wants to create a "new page" from whatever location the cursor is positioned.

If you hold the Ctrl key down & touch the Enter key on the 3rd line on page 1, you create page 2 (a new page).