

GRAPHICS FORMATS

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Click on the blue, underlined text to go to its linked reference.



INSERTING GRAPHICS

To insert a graphic into WordPerfect select, from the MenuBar:

- ❶ Insert ► Graphics ► From File (to use photos or drawings) *or*
- ❷ Insert ► Graphics ► Clipart (to use clipart that comes with WP or clipart I have provided to you).

IMPORT GRAPHICS

WordPerfect 11 says it can import 39 graphic formats. However, in practice, it can *not* import some file formats, such as CGM and PSD. Here are the ones it can import:

- Adobe Photoshop (.psd)
- AutoCAD (.dxf)
- CALS Compressed Bitmap (.cal)
- CompuServe (.gif)
- Computer Graphics Metafile (.cgm)
- Corel PHOTO-PAINT 7, 8, 9, 10, 11 Image (.cpt)
- CorelDRAW 3, 4, 5, 6, 7, 8, 9, 10, 11 (.cdr, .pat)
- CorelDRAW, 4, 5, 6, 7 Template (.cdt)
- Corel Presentations Exchange (.cmx)
- Encapsulated PostScript (.eps)
- Enhanced Windows Metafile (.emf)
- FAX (.tif)
- GEM Paint File (.img)
- Harvard Graphics (.ch3, .sh3, .sy3, .prs, .tp3)
- Hewlett-Packard Plotter Language (HPGL)(.plt)
- Joint Photographic Experts Group (.jpg)
- Kodak Photo CD (.pcd)

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- Lotus (.pic)
- Macintosh PICT Graphic (.pct)
- MacPaint Bitmap (.mac)
- Micrografx Graphic (.drw)
- Picture Publisher 4 (.pp4)
- OS/2 Bitmap (.bmp)
- PC Paintbrush Graphic (.pcx)
- Portable Network Graphics (.png)
- Presentations 2.0 Graphic (.wpg)
- Presentations 2.0 Graphic Chart Style (.chs)
- Scalable Vector Graphics (.svg)
- Scitex CT Bitmap (.sct)
- Tagged Image Format (.tif)
- Truevision Targa (.tga)
- Wavelet Compressed Bitmap (.wi)
- Windows Bitmap (.bmp)
- Windows Bitmap Cursor (.cur)
- Windows Bitmap Resource (embedded image) (.exe)
- Windows Metafile (.wmf)
- Windows Icon (.ico)
- WordPerfect Graphic 5, 6, 7, 8, 9, 10, 11 (.wpg)
- WP Works 2.0 Paint (.wpw)

GRAPHIC QUALITY

The selection of a graphic to import is normally based upon what graphic makes the point you want illustrate. However, sometimes, it is determined by the quality of the graphic itself.

This is a comparison of best-to-worst quality:

1. Photoshop Graphic (PSD).
2. Joint Photographic Experts Group (JPEG/JPG).
3. WordPerfect Graphic (WPG)
4. Windows Metafile (WMF)
5. Windows Bitmap (BMP).
6. PC Paintbrush (PCX).
7. CompuServe Bitmap (GIF).

8. Tagged Image File (TIF).

EXAMPLES OF GRAPHICS

All files depicted below are from the same clipart image. Any variance in file size is based upon the format it was saved within. All were inserted using the WP default insert size of 1.5" wide and all are 96 dots-per-square-inch (dpi).



Figure 1

Figure 1 is a WordPerfect Graphic (WPG) file, 5 Kb in size.



Figure 2

Figure 2 is a JPEG/JPG (Joint Photographic Experts Group), 256 Kb in size.



Figure 3

Figure 3 is a Windows Metafile (WMF) at 2.84 Kb in size.

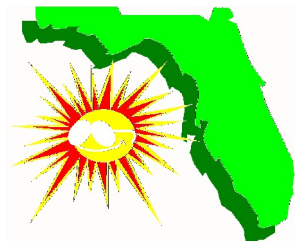


Figure 4

Figure 4 is a CompuServe Bitmap (GIF) at 15.6 Kb in size.