

Lesson

WP FOLDER ICON CHANGED

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1. Open WordPerfect.
2. Select File ► Open.
3. RIGHT-click on folder to be changed.
4. Left-click on “Customize” tab.
5. Left-click on “Change Icon” button.
6. Left-click on “Browse” button.
7. Left-click on C drive in left column.
8. Double, left-click on “Icons” folder in right column.
9. Double, left-click on icon of choice.
10. Either left-click on the “OK” button or touch the Enter key on your keyboard.
11. Either left-click on the “OK” button or touch the Enter key on your keyboard.